

Vademecum SDBS PhD Course

New entry:

Within October, 31th:

- The PhD student has to send to the PhD Coordinator, by e-mail, the title of the PhD project, planned for the three-year course, and the name of his/her Supervisor. The Supervisor will be formally assigned by the Doctorate board within October, 31th.

(This fulfilment is in accordance with art. 13 of University PhD rule)

I and II Year:

Within October, 31th:

- The PhD student has to send to the PhD Coordinator a short annual report, in English language, on research and teaching activities. The report should indicate the main research results and the relative products including published paper, participation to schools, meetings, seminars and lessons. The activities will be orally presented to the doctorate board during a Collegium session, planned within October, 31th.

(This fulfilment, in accordance with art. 15 of University PhD rule, is required for the assessment of educational and research activities and for the enrolment in the following Course year)

III year:

Within October, 31th:

- The PhD student has to send to the PhD Coordinator a short report, in English language, on the annual research and teaching activities. The report should indicate the main research results and the relative products including published paper, participation to schools, meetings, seminars and lessons. The activities will be orally presented to the doctorate board during a session of the Collegium, planned within October, 31th.

(This fulfilment, in accordance with art. 15 of University PhD rule, is required for the assessment of educational and research activities)

- The PhD student has to submit to the PhD offices the application for the final exam; at the same time *a draft* of the PhD *dissertation* must be submitted by e-mail to the PhD Coordinator for the approval by Doctorate board (Art. 19, comma 2 University PhD rule).

FINAL EXAM

Within November, 15th:

- The Doctorate Board, following the approval of Thesis Draft and acquired the non-mandatory judgement of student Supervisor, will deliberate the submission of Thesis draft to external reviewers appointed by the Board.

Within 3 months after:

- Within three months from the appointment and receipt of the Thesis, the external reviewers have to formulate an admission judgment for each thesis (art. 19, comma 4); the doctorate board, in a dedicated seat, will plan the final exam date and propose the final exam committee that will be appointed with a provision of Department Director (Art. 20).

Within 7 days from the final exam date:

- The Submission of the final version of the Thesis to the examiners.

Within 3 days from final exam date:

- The PhD student has to upload the Thesis (art. 19, comma 9).

- Before the final exams, the students who are eligible to obtain the title of “Doctor Europaeus” or “international Doctorate” (Art. 26) have to require a review of their Thesis from two University Professor belonging to two different UE (for Europaeus Doctorate) of extra UE (for International Doctorate).

- For the official approval of educational and research activities performed along all the PhD Course (including research period abroad, participation to course, PhD schools, meetings, etc) the students, before the date of the final exam, have to fulfill a form including all the activities.